



Agent Privacy Notice

Data controller: Hunter Simpson Finance LTD, 33 Briggate, Shipley, BD17 7BP

Person responsible for Data Protection: Dr Victoria Hunter

Hunter Simpson Finance LTD takes your privacy seriously. Processing of your data is necessary for entering into, and the performance of, a contract with Hunter Simpson Finance LTD. The Company will ask only for relevant information as it is in the legitimate interests of Hunter Simpson Finance LTD to assess your suitability for a position with the Company. Your data will not be used in marketing or sold to third parties. All data is stored within the UK and is protected by British and EU privacy laws.

Hunter Simpson Finance LTD's policy is to conduct a background check on all potential agents. This includes a credit check, taking up references, and may include requesting consent for a Basic Disclosure Certificate about unspent convictions according to the Rehabilitation of Offenders Act 1974 ("Basic Disclosure").

Information given by you, or about you, in connection with your application will be held only for as long as necessary and in accordance with legal requirements. You have a right to see what information Hunter Simpson Finance LTD holds about you. On request, in certain circumstances, you can place a restriction on the processing of your data or object to the Company processing it and/or transferring it. If it is incorrect you can ask for it to be corrected, and request for information held by Hunter Simpson Finance LTD to be deleted. The Company will delete any information it does not need to hold.

To process your application Hunter Simpson Finance LTD will:

- search their records for information about you;
- search with credit reference agencies (including public records) and fraud prevention agencies, who will record details of the search on your credit file, which will be seen by other organisations that make searches; and
- collate information on the performance of you in your role.

The information that the Company gathers can also be used for the prevention of fraud and the prevention of money laundering. If fraud is identified, details will be passed to fraud prevention agencies.

If requested, it is your right to be told which credit reference agency Hunter Simpson Finance LTD has used and to obtain a copy of your credit file. If you are unhappy with the way your data is held and used by Hunter Simpson Finance LTD, you can complain directly to the Information Commissioner's Office. Under certain circumstances you also have a right to apply for judicial remedy, if you are dissatisfied with the decision of the Information Commissioner's Office. For other complaints not resolved to your satisfaction by Hunter Simpson Finance LTD, you may contact the Financial Ombudsman.

Please read the following declaration and sign and date accordingly:

- I understand the statements set out above and that the checks and searches described above may be carried out.
- I also understand that the information I have provided, and/or which is revealed by the checks and searches may be used and/or disclosed to the persons or organisations described above.
- I declare that all the information I have given is true and I have disclosed all relevant information that could affect my application. I understand that if I have made untrue statements or have wilfully been misleading in my answers given then this may subsequently lead to termination of an Agent Agreement.
- I have submitted the information only for the purpose of assessing me for suitability as a self-employed agent with satisfactory references and satisfactory results from my other background checks that may be required.

Signed Date

I confirm I have read and agree to all the above, and that this signature is my acceptance of the terms and I want to proceed with my application.